

WHENUAPAI SCHOOL
Board of Trustees Meeting Minutes
Wednesday 14 August 2024



Meeting opened at: 6:03pm

The Presiding Member welcomed everyone present at the Board Meeting.

(1.0) ADMINISTRATION

(1.1) Present: Kellie Watkinson (Presiding Member), Adam Cels (Principal), Phil Collins, Rob Greer, Sam Lee, Olivia Mead (Staff Rep).and Paul Matenga (via Zoom).

In attendance (with speaking rights): Molly Fletcher (Deputy Principal)

In attendance (without speaking rights): Nil.

(1.2) Apologies: Jane Knobloch (Prior Leave Awarded)

(1.3) Declarations of Interest: Nil

(1.4) Confirmation of Minutes:

Whenuapai School Board Public Minutes dated 19 June 2024.

Motion: *Presiding Member moved that the public minutes dated 19 June 2024 are accepted as a true and correct record.*

Moved: Kellie

Seconded: Sam

Carried: Unanimous

(1.5) Action Items, Amendments, Acceptance

- Staff wellbeing Function, the choice was go-karting. Olivia will look into the best place costs involved. \$2.5K will be allocated to this event.

(1.6) Speaking Rights

Motion - *Principal moves that Molly Fletcher (Deputy Principal) and staff presenting are given speaking rights for the duration of the meeting.*

Moved: Kellie

Seconded: Rob

Carried: Unanimous

(2.0) Principal's Report

(2.1) Specialist / Technology Programme Report

(2.2) Maths Report

- Molly has spoken to the new (draft) Maths curriculum. We are in a good position as a school with our PR1ME program to meet these milestones. Teachers will need to include the supplementary chapters in their program.
- Spoke about the data from the Ministry documents (22% at and above in Year 8 for Maths)
- How maths is taught at Whenuapai - completing 75% of a PR1ME book per year. We teach in small groups based on student needs and teach through the course books. Afterward, they use the practice books to consolidate their learning. After this, they can move on to activities like maths games, basic facts practice, PR1ME Online tool etc.
- Spoke to the data vs the new curriculum - we are already measuring our students at a similar level
- A group of Year 8 learners are accessing Level 5 of the curriculum through the AWS program
- Our school is a destination school for students to watch our PR1ME program.
- Our data is predicted (by teachers and team leaders) to reach 80% overall for Maths by the end of the year.
- Our Maths data has enabled teachers to dig deeper into the why and trial new strategies to accelerate their learners - great development for teachers
- Maths inquiry group - Maths team looking into data across the school to develop a team and make next steps
- Next steps with teachers - fidelity with the programs (PR1ME) and ensuring they are taught correctly and as intended
- Discussion around Year 8 data and whether this is a long standing issue for this cohort or a 'blip' with the new curriculum
- Comparing the old and new PR1ME - how this has likely impacted our data.

(2.3) Pasifika Achievement Report

(2.4) 2024 AIMS Games Competition

- 2.4.1 Risk Management Forms
- 2.4.2 Organisation and Logistics
- 2.4.3 Athlete Handbook
- 2.4.4 AIMS Website

Motion - *The AIMS trip is approved to go ahead.*

Moved: Adam

Seconded: Kellie

Carried: Unanimous

2.4.5 Funding request for AIMS.

The board is seeking other avenues to support the funding, and to approach the FOW to help.

(2.5) Policy Review

2.5.1 Concerns and Complaints Policy

2.5.2 Performance Management

Motion - *That the Principal's Report is accepted*

Moved: Rob

Seconded: Kellie

Carried: Unanimous

(3.0) BOT DISCUSSION

(3.1) Bus Routes

Adam let the board know that the Massey Redhills bus will not be operating as of Term 3. The Herald Island and Whenuapai bus is also going to be taken away once the public bus is put in place. The Board will write directly AT - Sam and Kellie to draft up, Sam will craft it together.

(4.0) BOT DECISIONS

(4.1) School Organisation for 2025

(4.2) Staffing Prediction 2025

Motion: *The Board approves the school structure for 2025 as Principal 2 Deputy Principals, 2 Assistant Principals.*

Moved: Adam

Seconded: Kellie

Carried: Unanimous

Motion: *The board approves the Appointments committee will consist of Kellie, Rob, Molly and Adam.*

Moved: Adam

Seconded: Olivia

Carried: Unanimous

(5.0) STRATEGIC PLANNING

(5.1) Strategic Planning Report - Goals 3 & 4.

(5.2) Education Review Office (ERO)

5.2.1 Final Report

5.2.2 Final Board Assurance Report

Motion: *The Board accepts the ERO Report.*

Moved: Adam

Seconded: Kellie

Carried: Unanimous

(6.0) MONITORING

(6.1) School Finances

(6.1.1) Budget Review

(6.1.2) Taiaha Purchase

Motion: *The past month's spending is accepted and ratified.*

Moved: Adam

Seconded: Kellie

Carried: Unanimous

Motion: The Board approves the purchase of the taiaha for \$4310 funded by Friends of Whenuapai Fundraising

Moved: Adam

Seconded: Phil

Carried: Unanimous

(6.2) Property Report

(6.2.1) Senior Campus and Home Campus property

The rebuild for the new 6 classes on the home site is going again and needs to break ground by April next year.

The build of Massey Redhill to 2027.

New land for another school in Whenuapai, will not be at least until next year. We are likely to have Trig road until 2030.

Our Senior campus is now not big enough for our senior school. We need another classroom at least. We can achieve this by adding a wall into the Wharehui and use the end as a classroom. This would be at an estimate of \$10-15K. Adam will go to Colin and get it priced up.

6.2.2a Solar Energy - Home Campus

6.2.2b Solar Energy - Senior Campus

Motion: Board agrees to explore the cost for the building of the new wall in the Wharehui.

Moved: Adam

Seconded: Kellie

Carried: Unanimous

(6.3) Medical Room

(6.3.1) Medical Room Report

- Read - no further questions

(6.3.2) Sick Bay Data

- Read - no further questions

(6.4) School Roll Growth

(6.4.1) School Growth Report - Current 629

(6.4.2) Staffing Roll Request

(6.4.3) July Roll Return

(6.5) Attendance Report

(6.5.1) Attendance Report

- Read - no further questions

(6.5.2) MOE Attendance Report Term 2 2024

(6.5.2.1) MOE Attendance Report Term 1 2024

(6.5.3) Attendance Rate Analysis - HERO

- Read - no further questions

(8.0) ADMINISTRATION/CORRESPONDENCE

(7.1) Inward Correspondence: Uploaded.

(7.2) Outward Correspondence: Uploaded.

Public meeting closed at: 8:44pm

These minutes are a true and correct record of the Whenuapai School Board of Trustees public meeting held on Wednesday, 14 August 2024.

Signed: _____

Kellie Watkinson - Presiding Member
Whenuapai School Board

Dated: _____

BOARD ACTION ITEMS

ACTION ITEM	DATE TO BE ACTIONED	PERSON TO ACTION	STATUS

2024 KEY DATES FOR BOARD MEMBERS (SCHOOL EVENTS)

DATE	TIME	EVENT