

WHENUAPAI SCHOOL
Board of Trustees Meeting Minutes
Wednesday 11 September 2024



Meeting opened at: 5.59pm

The Presiding Member welcomed everyone present at the Board Meeting.

(1.0) ADMINISTRATION

(1.1) Present: Kellie Watkinson (Presiding Member), Adam Cels (Principal), Phil Collins, Rob Greer, Sam Lee, Olivia Mead (Staff Rep), Jane Knobloch and Paul Matenga (via Zoom).

In attendance (with speaking rights): Jill MacKenzie (LSC)

In attendance (without speaking rights): Nil.

(1.2) Apologies: Nil

(1.3) Declarations of Interest: Nil

(1.4) Confirmation of Minutes:

Whenuapai School Board Public Minutes dated 14 August 2024.

Motion: *The Presiding Member moved that the public minutes dated 14 August 2024 are accepted as a true and correct record.*

Moved: Kellie

Seconded: Rob

Carried: Unanimous

(1.5) Action Items, Amendments, Acceptance

- Nil

(1.6) Speaking Rights

Motion - *Principal moves that Jill MacKenzie (LSC) is given speaking rights for the duration of the meeting.*

Moved: Kellie

Seconded: Phil

Carried: Unanimous

(2.0) Principal's Report

(2.1) Student Wellbeing

- Jill presenting to explain the points raised in the report
- Acceptable/not acceptable language
- Concerns around internet/gaming influence

(2.1A) Learning Support

- Jill presenting to explain the points raised in the report

(2.2) Staff Appointments

- Discussing the current roles available in the EdGazette

(2.3) Board Assurance

2.3.1 Term 2 Board Assurance

2.3.2 Term 3 Board Assurance

(2.4) Policy Review

2.4.1 Protected Disclosure

2.4.2 Media

2.4.3 Professional Development

2.4.4 Staff Conduct

2.4.5 Staff Leave

Motion - *That the board assurance statements are accepted*

Moved: Adam

Seconded: Kellie

Carried: Unanimous

Motion - *That the policy reviews are accepted*

Moved: Adam

Seconded: Jane

Carried: Unanimous

Motion - *That the Principal's Report is accepted*

Moved: Adam

Seconded: Phil

Carried: Unanimous

(3.0) BOT DISCUSSION

(3.1) Possible New Uniform Jacket and Beanie

Motion - *Board approves the addition of an optional school jacket.*

Moved: Adam

Seconded: Phil

Carried: Unanimous

(4.0) BOT DECISIONS

(4.1) Extension of sKids Contract

Motion: *Board approves an extension to sKids Services and Site Agreement for a 3 year term commencing on 18/08/2024 conditional to the MoE's approval.*

Moved: Adam

Seconded: Rob

Carried: Unanimous

(4.2) Proposed 2025 Term Dates

Motion: The terms dates are approved (as per document) for 2025

Moved: Kellie

Seconded: Phil

Carried: Unanimous

(5.0) STRATEGIC PLANNING

(5.1) Strategic Planning Report - Goals 3 & 4.

(6.0) MONITORING

(6.1) School Finances

Motion: The past month's spending is accepted and ratified.

Moved: Adam

Seconded: Phil

Carried: Unanimous

(6.2) Property Report

- Discussion re. staining the admin building vs painting - Adam to seek out quotes

(6.3) Medical Room

(6.3.1) Medical Room Report

- Read - no further questions

(6.3.2) Sick Bay Data

- Read - no further questions

(6.4) School Roll Growth

(6.4.1) School Growth Report - Current 636

(6.4.2) Staffing Roll Request

(6.5) Attendance Report

(6.5.1) Attendance Report

- Read - no further questions

(7.0) ADMINISTRATION/CORRESPONDENCE

(7.1) Inward Correspondence: Uploaded.

(7.2) Outward Correspondence: Nil

Public meeting closed at: 7.56pm

These minutes are a true and correct record of the Whenuapai School Board of Trustees public meeting held on Wednesday, 11 September 2024.

Signed: _____

Kellie Watkinson - Presiding Member
Whenuapai School Board

Dated: _____

BOARD ACTION ITEMS

ACTION ITEM	DATE TO BE ACTIONED	PERSON TO ACTION	STATUS

2024 KEY DATES FOR BOARD MEMBERS (SCHOOL EVENTS)

DATE	TIME	EVENT