

BOARD OF TRUSTEES MEETING AGENDA
10 DECEMBER 2020



TIME	No.	ITEMS	LED BY	INFORMATION UPLOADED TO GOOGLE DRIVE
6.00pm	1.0 1.1 1.2 1.3 1.4 1.5	ADMINISTRATION Present Apologies Declaration of Interests Confirmation of Minutes <ul style="list-style-type: none"> • 18 November 2020 Action Items, Amendments, Acceptance	Chair	Yes
6.10pm	2.0 2.1 2.1.1 2.2 2.2.1 2.2.2 2.2.3 2.2.4 2.3 2.3.1	PRINCIPAL'S REPORT Decisions Motion - Board approves the 2021 Draft Budget Discussions Pending Enrolments Team Leader - Verbal Presentations Learning Support Report - Uploaded PB4L Report - Uploaded Monitoring Health and Safety/Property	Raewyn Raewyn Raewyn Raewyn Raewyn Raewyn	Yes Yes No Yes Yes Yes
6.50pm	3.0 3.1	BOT DECISIONS Proposed meeting dates for 2021	Chair	Yes
7.00pm	4.0 4.1	BOT DISCUSSIONS Nil		
7.15pm	5.0 5.1	STRATEGIC PLANNING Final Strategic and Annual Plan reviews for 2020	Raewyn	Yes
	6.0 6.1 6.2	ADMINISTRATION/CORRESPONDENCE WSBOT Emails - Inbox 1. 20 Nov 20 - Aktive Email - Upcoming workshops and Events 2. 20 Nov 20 - RSM Email - Seminar for Schools 2020 3. 24 Nov 20 - Email Invitation to Year 7/8 Prizegiving and Year 8 Graduation 4. 25 Nov 20 - Email 2021 National Leadership Programmes 5. 4 Dec 20 - NZSTA Membership Matters WSBOT Emails - Outbox 1. Nil	Chair	Yes

NOTE: Prior to meeting closure, all action items must be minuted (by the board secretary) and who is responsible for actioning them. Action item updates will be requested at the next board meeting.