

BOARD OF TRUSTEES MEETING AGENDA
18 NOVEMBER 2020



TIME	No.	ITEMS	LED BY	INFORMATION UPLOADED TO GOOGLE DRIVE
6.00pm	1.0 1.1 1.2 1.3 1.4 1.5	ADMINISTRATION Present Apologies Declaration of Interests Confirmation of Minutes <ul style="list-style-type: none"> • 23 September 2020 Action Items, Amendments, Acceptance	Chair	Yes
6.10pm	2.0 2.1 2.1.1 2.2.2 2.2.3 2.2.4 2.2.5 2.2 2.2.1 2.2.2 2.2.3 2.2.4 2.2.5 2.2.6 2.3 2.3.1 2.3.1.1 2.3.2	PRINCIPAL'S REPORT Decisions Motion - Board approves the 2020 annual budget for the Statement of Financial Position Board approves the 2021 Draft Budget Board approves the Draft 2021-2023 Strategic Plan and Draft 2021 Annual Plan Board approves to keep the status quo for school donation and classroom materials donation Board approves for the PTA to apply for a special alcohol license for Mistletoe Mania on 11 December 2020 - Approved via email due to time frame for application to be submitted Discussions PB4L Restorative Practice Agreement Urgent Response Funding ProgrammesEn Enviroschools Agreement Zoning Information - Malbec Estate EAP - Covid-19 Reponse Package School Hui Feedback Monitoring Health and Safety/Property Building Report Monthly Finance Reports	Chair Raewyn Raewyn Raewyn N/A Raewyn Raewyn Raewyn Raewyn Raewyn Raewyn Raewyn Raewyn Raewyn	Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes
6.50pm	3.0 3.1	BOT DECISIONS Health and Safety Officer	Chair	No
7.00pm	4.0 4.1 4.2	BOT DISCUSSIONS External Painting Cyclical Maintenance Priorities	Chair Chair	No No
7.15pm	5.0 5.1 5.2 5.3	STRATEGIC PLANNING 2021-2023 Strategic Plan 2021 Annual Plan 2020 Annual Plan Progress Report	Raewyn Raewyn Raewyn	Yes Yes Yes

<p>6.0 6.1</p>	<p>ADMINISTRATION/CORRESPONDENCE WSBOT Emails - Inbox</p> <ol style="list-style-type: none"> 1. 24 Sept NZEI Email - Paid Union Meetings 2. 24 Sept Aktive Email - NZ Sport Awards 3. 24 Sept SchoolDocs Advisory Email 4. 25 Sept RSM Hayes Audit Email - School Seminar Survey 5. 25 Sept Email - Massey High School response to zoning consult 6. 30 Sept Aktive Email - Survey Results 7. 13 Oct Zoning Consult - Summary email sent to MOE 8. 15 Oct SchoolDocs Advisory Email 9. 20 Oct Aktive Email - Board Appointments 10. 2 Nov Aktive Email - Sector Snapshot 11. 5 Nov Aktive Email - Sport Media Release 12. 6 Nov NZSTA Email - Membership Matters 13. 10 Nov SchoolDocs Advisory Email 	<p>Chair</p>	<p>Yes</p>
<p>6.1.1</p>	<p>School Zone Consultation - Full Response sent to MOE</p>		
<p>6.2</p>	<p>WSBOT Emails - Outbox</p> <ol style="list-style-type: none"> 1. 13 Oct Reply email sent to parent re school zoning feedback 		

NOTE: Prior to meeting closure, all action items must be minuted (by the board secretary) and who is responsible for actioning them. Action item updates will be requested at the next board meeting.