

BOARD OF TRUSTEES MEETING AGENDA
26 FEBRUARY 2020



TIME	NUMBER	ITEMS	LED BY	INFORMATION UPLOADED TO GOOGLE DRIVE
	1.0 1.1 1.2 1.3 1.4 1.5 1.6	ADMINISTRATION Present Apologies Declaration of Interests Confirmation of minutes <ul style="list-style-type: none"> 4th Dec 2019 Action items, Amendments, Acceptance Election of the new Board Chair	Chair Board Secretary	Yes
	2.0 2.1 2.2 2.2.1 2.2.2 2.2.3 2.2.4 2.2.5 2.2.6 2.2.7 2.3 2.3.1 2.3.2	PRINCIPAL'S REPORT Decisions and monitoring <ul style="list-style-type: none"> Board approves the 2020 draft budget Board approves overseas travel for Principal and Deputy principal for Trans-Tasman conference Board approves overseas travel for Principal to attend the Corwin Professional Learning conference School docs update PR1ME Maths Analysis of variance 5YA classroom refurbishment timeline Playground update Equico lease 2020 Staffing Strategic Plan: Tabled and approved Dec 4th MONITORING Health and safety/property Monthly Finance Reports	Raewyn Raewyn Molly Raewyn and Molly Raewyn Raewyn Raewyn Raewyn Raewyn Raewyn	Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes
	3.0 3.1	DECISIONS <ul style="list-style-type: none"> Board confirms the BOT meeting dates 	Chair	

	4.0	DISCUSSIONS	Chair	
	4.1	<ul style="list-style-type: none"> • MOE zoning proposal • LSM update 		
	5.0	STRATEGIC PLANNING	Nil	
	6.0	ADMINISTRATION/CORRESPONDENCE WSBOT Emails - Inbox <ol style="list-style-type: none"> 1. Feb 19 - NZSTA update 2. Feb 11 - Email on Zoning 3. Feb 18 - Email from SchoolDocs 4. Feb 12 - Email from NZSTA Knowledge Hub 5. Jan 16 - Email - SchoolDocs Orientation for Staff through Unitec 6. Dec 9 - Email from SchoolDocs - Tasks for the end of the year 7. December 4 - Courses offered in Te Reo 	Chair	

NOTE: Prior to meeting closure, all action items must be minuted (by the board secretary) and who is responsible for actioning them. Action item updates will be requested at the next board meeting.