

BOARD OF TRUSTEES MEETING AGENDA
6th NOVEMBER 2019



TIME	NUMBER	ITEMS	LED BY	INFORMATION UPLOADED TO GOOGLE DRIVE
6.00pm 15mins	1.0 1.1 1.2 1.3 1.4 1.5	ADMINISTRATION Present - <ul style="list-style-type: none"> • Hillary Outdoors - Greg Berry • Staff Presentation - Chris Groen and Olivia Mead Apologies Declaration of Interests Confirmation of Minutes <ul style="list-style-type: none"> • 11 September 2019 Action Items, Amendments, Acceptance	Chair Chair	 Yes
6.15pm 45mins	2.0 2.1 2.2 2.2.1 2.3 2.3.1 2.3.2 2.4 2.4.1	PRINCIPAL'S REPORT Decisions/Motions: <ul style="list-style-type: none"> • Support required to run Hillary Outdoors Trip in February 2020. • Approval of 2019 Asset Register • Approval for PTA to apply for Alcohol Licence - approved via email. • Approval for 0.7 of a teacher to support the 2020 school organisation. STRATEGIC PLANNING Request for separate planning meeting MONITORING Health and Safety / Property Monthly Finance Reports ORAL PRESENTATIONS Digital Curriculum - Briefing Paper Response - Chris Groen and Olivia Mead	Raewyn Raewyn Raewyn Chris/ Olivia	Yes No Yes Yes
7.00pm 20mins	3.0 3.1 3.2	DECISIONS Voting for NZSTA Ak Regional Executive Elections Appointment of a Finance Committee	Chair Chair	Yes No
7.20pm 40mins	4.0 4.1 4.2 4.3	DISCUSSIONS Staff Rep Appointment School Hui Update Playground Update - Verbal	Chair Raewyn Chair/ Raewyn	Yes Yes No

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5.0	STRATEGIC PLANNING - NIL		
6.0 6.1	<p>ADMINISTRATION/CORRESPONDENCE</p> <p>WSBOT Emails (Inbox):</p> <ol style="list-style-type: none"> 1. 11 Sept 19 - Email from Tupara Morrison - Korero at BOT Mtg 2. 13 Sept 19 - Letter from Filters and Fountains 3. 13 Sept 19 - Email from NZEI - Support Staff Event Postponed 4. 15 Sept 19 - Email from Claire Miller (PTA) - Engraved Bricks fundraising idea. 5. 18 Sept 19 - Email from PTA - End of Year Christmas Gala 6. 26 Sept 19 - Letter from NZEI - Paid Union Meetings for Support Staff 7. 26 Sept 19 - Email from Tupara Morrison - Co-opted Māori Member 8. 8 Oct 19 - Email from Tupara Morrison - Request for Minutes. 9. 10 Oct 19 - Letter from MOE - 11P Acceptance. 10. 15 Oct 19 - Email from Leading Edge - BOT Contribution Tracking Worksheet 2019. 11. 22 Oct 19 - MOE Letter - Donations Scheme. 12. 25 Oct 19 - Letter from AXIS Strategies. 13. Emails from Schooldocs <ol style="list-style-type: none"> a. 6 Sept 19 - Advisory b. 24 Sept 19 - Advisory c. 15 Oct 19 - Advisory d. 29 Oct 19 The New Dashboard 		Yes
6.2	<p>WSBOT Emails (Outbox):</p> <ol style="list-style-type: none"> 1. 12 Sept 19 - Email - Response to Tupara Morrison - Korero at BOT Mtg 2. 24 Sept 19 - Email - Response to Claire Miller 3. 4 Oct 19 Email - Response to Tupara Morrison 4. 9 Oct 19 Email - Response to Tupara Morrison 		

NOTE: Prior to meeting closure, all action items must be minuted (by the Board Secretary) and who is responsible for actioning them. Action item updates will be requested at the next board meeting.