

**BOARD OF TRUSTEES MEETING AGENDA**  
**27<sup>th</sup> March 2019**



TIME	NUMBER		LED BY	INFORMATION UPLOADED TO DROPBOX
6:00pm 15 min	1 1.1 1.2 1.3 1.4 1.5	ADMINISTRATION Present Apologies Declaration of Interests Confirmation of Minutes - 4 <sup>th</sup> February 2019 Action Items, Amendments, Acceptance	Mike    Mike	    Yes
6:15pm 60 min	2 2.1 2.2  2.3  2.4	DECISIONS Principals Report <b>Motion:</b> Board approves all siblings of current students (Priority 2) to accepted as out of zone students for 2019 and 2020. Additionally, the Board moves that no OoZ Ballot will be held in Sept/Oct 2019.  <b>Motion</b> The Board approves the 2019 Cyclical Maintenance plan as presented.  <b>Motion:</b> Board approve Ms Bernardine Vester (Education Plus) as Returning Officer for 7 June BOT Election.	Raewyn     Mike	Yes     
7:15pm 30 min	3 3.1 3.2 3.3 3.4	DISCUSSIONS BOT / PTA Meeting Agreement New School Docs Complaints Process Chris Penk Letter Board LMS Training	Mike Mike Raewyn Mike	  Yes  
7:45pm 15 min	4 4.1  4.2	STRATEGIC PLANNING Goal 1 review – to be discussed as part of Principal's report.  Analysis of Variance / Charter / Strategic and Annual Plan sent to Ministry 28 Feb 19. Document acknowledged.	Raewyn	Yes  
8:00pm 30 min	5 5.1 5.2 5.3	MONITORING Health and Safety / Property December Accounts and Draft End of Year Accounts February Monthly Accounts	Raewyn	Yes
8:30pm 15 min	6 6.1  6.2	ADMINISTRATION/CORRESPONDENCE WSBOT Emails (Inbox): 22FEB19 – Paul Goulter (NZEI) – Notification of Primary Teachers and Principals paid union meetings 13MAR19 – Paul Goulter (NZEI) – Notification of Employment Relations Education Leave 17MAR19 - Paul Goulter (NZEI) – Cancellation of Primary Teachers and Principals paid union meetings	Mike	